

## Glencoe City Center Wedding Package



Glencoe City Center  
 1107 11<sup>th</sup> Street East  
 Glencoe, MN 55336

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 320.864.6951

Weekend / Wedding Package (rates effective as of 01/06/2020) Fees also apply to Quinceañera parties	Rate
Basic Ballroom Wedding Package Includes: <ul style="list-style-type: none"> <li>• Pre-Day Decorating Rental (eight hour time block from 8am to 4pm)</li> <li>• Wedding Day Rental (ten hour time block)</li> <li>• Kitchen Rental (prep-kitchen for meal)</li> <li>• Bar Service</li> <li>• <i>Requires \$400 down payment to hold date</i></li> </ul>	\$1,400.00
Refundable Damage Deposit (required)	\$200.00
Elevated Stage for head table (optional)	\$150.00
Table Linens/Chair Covers (optional)	\$7.00 per table (white or ivory) .35 cents per linen napkin \$1.00 per chair (white only)
Dishware Rental (optional)	\$1.25 per setting

\*Basic rental package include facility rental, room set-up, and general cleaning service.

\*\*Meals must be catered for ballroom events. Caterers must be pre-approved and pay a per event catering fee to operate at the City Center.

\*\*\*Bar arrangements (i.e. free drinks for your guests) are made through the City Center Manager. Minimum gratuity charge of 15% applies to the final bar bill.